

SLIPS AND TRIPS POLICY

Date: January 2021

Introduction

Meadowpark School has statutory obligations under the Health & Safety at Work Act to ensure a safe working environment. The Workplace Health, Safety & Welfare Regulations require any floor surface to be suitable for its purpose and kept free from hazard or obstruction which may cause a person to slip, trip or fall.

Definitions

Slip: To slide accidentally causing the person to lose their balance. This is either corrected or causes a person to fall.

Trip: To stumble accidentally over an obstacle, causing the person to lose their balance. This is either corrected or causes a person to fall.

Fall: An event which results in the person coming to rest on the ground or another surface lower than the person.

Aims

This policy is to ensure so far as is reasonably practicable, the health, safety and welfare of employees in relation to the risks associated with slips, trips and falls at work. Therefore this policy aims to:

- Provide a safe working environment which, as far as is reasonably practicable, is free from hazards that contribute to slips, trips and falls.
- Enable Meadowpark to satisfy its obligations under Health & Safety at Work Act and The Workplace Health, Safety & Welfare Regulations.
- Meadowpark School will put in place measures to adequately control the risks associated with slips, trips and falls at work.

These measures will include:

- Promote safety awareness amongst all staff.
- Establish systems for inspection and maintenance to reduce the risk of slips trips and falls as far as is reasonably practicable.

Headteacher Responsibilities

- Ensure that risk assessments have been undertaken where required.

- Implement control measures where appropriate.
- Ensure that staff are suitably trained and informed.

All Staff Responsibilities:

- Maintain a clear and tidy work area to reduce the likelihood of hazards.
- Ensure spillages are cleared up and use appropriate signage to warn people of hazards.
- Report any defects in systems, practices or equipment.
- Attend training when required to do so.
- Take reasonable care of their own health and safety and that of others.
- Inform their manager when they believe that there is a risk of injury.

Non Compliance

All staff have a role to play in enforcing the policy and are required to deal with any observed or reported breaches. Should employees feel apprehensive about their own safety in regard to addressing any breach, they should seek senior management support.

Failure to comply with this policy may lead to a lack of clarity over job role, learning needs or expected standards of performance, resulting in reduced effectiveness or efficiency, underperformance and putting service delivery at risk.

Any member of staff refusing to observe the policy will be liable to disciplinary action in accordance with the Company's Disciplinary Policy up to and including dismissal.

Implementation of the Policy

Overall responsibility for policy implementation and review rests with the Headteacher.

However, all staff are required to adhere to and support the implementation of the policy.

Monitoring Policy

This policy will be reviewed annually by the headteacher.